



CULPEPER COUNTY ELECTORAL BOARD
151 North Main Street, Culpeper, VA 22701
540-727-2809

Minutes for September 21, 2016 Electoral Board Meeting

ELECTORAL BOARD MEMBERS in Attendance:

Janet P. Huss, Chairman
James L. Holmes, Vice Chairman
Clive M. Richmond Secretary

Others in Attendance: Registrar, James Clements, Assistant Registrar Melissa Hart

- I. Meeting was called to order Ms. Huss at 3:30 PM
- II. Old Business – The Board of Supervisors approved the Commendation of Election Officers (attached).
The Board of Supervisors approved moving the Cordova Precinct to the Alum Spring Baptist Church. All voters in the Precinct received letters from the Registrar explaining the move and new location.
- III. New Business – Election Officer's assignments were created for the precincts. The Board and the Registrar decided to add extra Officers in the larger precincts in anticipation of a large voter turnout. Additionally, there will be a pool of Officers on standby in case extra help will be needed in any precinct. A small number of senior Officers have told the Board they would be retiring after the November election – having a pool of trained Officers will be useful in upcoming elections from which to draw in the future.
- IV. Election Officer Training Dates – two dates have been selected for training Precinct Chiefs: October 12 and 15, 2016. Three dates are set for training the regular Officers: October 19, 22, and 26, 2016.
- V. Voting Machine Certification – the CAP will be certified the afternoon of September 21 and the remaining machines will be certified on November 3, 2016.
- VI. High School Page Program – The Board voted 3-0 to adopt an Election Page Program with high school students serving in a volunteer role at the polling places. Mr. Holmes volunteered to coordinate the program.
- VII. Stakeholder Meeting with Town, County, and State Officials. Mr. Clements and Mr. Richmond met with representatives from the Culpeper Police Department, the Culpeper Sheriff's Office, Culpeper Emergency Services, and the Virginia Department of Transportation (VDOT). Mr. Clements provided a list of precinct address and Election

Officers working in each of the precincts to the Emergency Services representatives in case of emergencies. The Town Police will provide Officers to assist in closing the East and West Fairfax Precincts in case of long lines. The Sheriff's Office will have extra Deputies working in case other precincts need assistance in marking the end of the line at the close of polls.

- VIII. Ballots Approved by ELECT- Paper Ballots were ordered.
- IX. Absentee Ballots – mailed within State Compliance Deadlines – as of today, 10 have already been returned.
- X. Registrar's Office Update:
 - 1. Ms. Porsha Gaskins has joined the Office as a part-time assistant.
 - 2. Mr. Clements will attend the "Aging Together Conference" on Mon. October 10, 2016.
 - 3. Outreach – Ms. Hart visited the Baptist Home. Mr. Clements has been working with the Culpeper Health and Rehabilitation Center.
 - 4. The 10-Day Notice for the Close of Registration will be published in the Star-Exponent on October 7, 2016.

The Meeting was adjourned at 4:20.

Commendation of Culpeper County's Election Officers

WHEREAS, Officers of Election are the gatekeepers of democracy, representing every facet of our community and providing a tangible link between the voting public and the election process; and

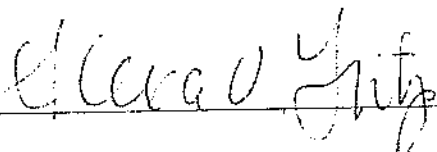
WHEREAS, Culpeper County's Officers of Election have developed many positive relationships and served well the voters and candidates of Culpeper County by staying abreast of changes to election laws and remaining committed to excellence and efficiency in the voting process; and

WHEREAS, because of their expertise and exemplary ability to make decisions based on the best interests of the voters, Culpeper County maintains an excellent reputation and commendable record; and

WHEREAS, Culpeper County's Election Officers will serve long hours to provide an invaluable service to the approximately 20,000 County residents expected to vote in the November 8, 2016, General Election;

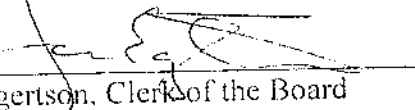
NOW, THEREFORE, BE IT RESOLVED that the Culpeper County Board of Supervisors and Culpeper County Electoral Board hereby commend our Officers of Election as dedicated public servants and extends our grateful appreciation for their service to the voters of Culpeper County.

By:



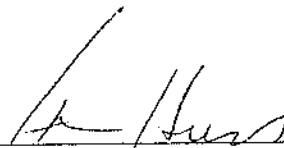
Alexa V. Fritz, Chairman, Salem District
C. Jack Frazier, Vice Chairman, Cedar Mountain District
William C. Chase, Jr., Stevensburg District
Gary M. Deal, West Fairfax District
Sue D. Hansohn, Catalpa District
Brad C. Rosenberger, Jefferson District
Steven L. Walker, East Fairfax District

ATTEST:



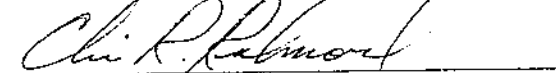
John C. Egerton, Clerk of the Board

By:



Janet P. Huss, Chairman
James L. Holmes, Vice Chairman
Clive Richmond, Secretary

ATTEST:



Clive Richmond, Secretary