



**Culpeper County Electoral Board Meeting
Wednesday, June 7, 2023 10:00 AM**

Minutes

The meeting was called to order 10:02 a.m.

Board members Tracy Neely, Don Doyle, and Clive Richmond were all present, as was Director of Elections James Clements, and Chief Deputy Registrar Melissa Hart.

The Agenda and Meeting Minutes from May 3, 2023 were approved by acclimation.

The Board entered a Closed Session at 10:10 a.m. The Board came out of closed session at 10:55 a.m.

New Business

The Board appointed Ms. Melissa Hart as General Registrar for the term beginning July 1, 2023 through June 30, 2027. Ms. Hart appointed Ms. Kendall Trout as Chief Deputy Registrar.

Old Business

Postcards explaining the move of the Rixeyville Polling place will be mailed to Voters in July.

Mr. Clements briefed the Board on a new Poll Book design. The Board requested a demonstration of the new technology.

Office Updates

Election officer training will be at 6:00 p.m. on June 7. This training will focus on the Chief Officers.

118 Election Officers are confirmed for this year. Others will be contacted.

The new supply carts are loaded with Precinct Materials.

Vice Chair Mr. Don Doyle will supervise a review of Polling Places for Compliance with Americans With Disabilities Act.

The meeting was adjourned at 11:56

Respectfully,

Clive Richmond

Secretary