



Culpeper County Electoral Board
151 North Main Street, Culpeper, VA 22701
Wednesday, February 10, 2021 3:30 PM

Minutes

The meeting was called to order at 3:30 p.m.

Board members James Holmes, Tracy Neely, and Clive Richmond were all present, as was Director of Elections James Clements and Equipment Custodian Andrew Wynham.

The agenda was approved by unanimous consent, as were the minutes from the November 4, 2020 Canvass.

New Business:

- I. The Board voted to retain the organizational structure from the prior year with Mr. Holmes as Chair, Ms. Neely as Vice-Chair, and Mr. Richmond as Secretary.
- II. Election Officers for 2021 were reappointed by acclimation.
- III. Polling Place Contracts: Mr. Clements recommended the Board develop a Memorandum of Understanding (MOU) with the Polling Places. The MOU will describe the responsibilities of Board and the Polling Places for elections. The Board voted to authorize Mr. Holmes to develop the MOU in conjunction with Mr. Clements.
- IV. March 30 Special Election: Mr. Clements has ordered and received 10,000 ballots for the election. Absentee and UOCAVA mailouts are scheduled for February 12, 2020.

The Meeting was adjourned at 4:15 p.m.

Clive Richmond, Secretary.