

**CULPEPER SPORTS COMPLEX FACILITY APPLICATION
CULPEPER COUNTY PARKS AND RECREATION**

131 N. Main St

Culpeper, VA. 22701

Phone: 540-727-3412

FAX-540-727-2802

Sport: _____ **Age Group:** _____

Group / Organization Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: (Main / Home): (_____) _____ (Secondary / Cell): (_____) _____

Email: _____ Website: _____

Contact Person: _____ **Title:** _____

Date of Birth: ____/____/____ Email Address: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: (Hm): (____) _____ (Wk): (____) _____ ext: _____ (Cell): (____) _____

Emergency Contact:

Name: _____ Relation: _____ Phone (____) _____

Special Requests	Park	Field/Area	Time of Use	Start Date	Finish Date	Days of Week
Example	Centennial	#3	1:00 TO 4:00 PM	04/7/08	6/20/08	Mon-Fri

How many people (players) are expected to be on each field requested? _____

Are any of the requested dates for Tournaments? ___ Yes ___ No

If yes, how many games will be played on each field requested? _____

I have read and agree to abide by the current *Policies and Procedures for Parks and Recreation Outdoor Athletic Facilities* document.

I, as a duly elected officer or a duly appointed representative of the said organization, hereinafter “sponsor”, certify that our organization agrees with the following conditions of use:

1. The sponsor agrees to assume all risks and liabilities in connection with the use of the facilities requested, and hereby release, absolve, and agree to save, defend, hold harmless and indemnify including without limitation, property damages, personal injury or death, the County of Culpeper, its officers, employees, and agents; from and against all liability for claims or judgments arising out of the use of the requested facility by the sponsor, or arising from the actions of the sponsor, or its agents, employees, members, or invitees.
2. The sponsor understands that the County does not provide medical insurance or hospitalization for participants and if such insurance is desired, it is the responsibility of said organization and/or participant.
3. Additionally, all applicable rules and regulations and County ordinances will be adhered to. (see attached)
4. The sponsor agrees to pay for all damages to public property and for any other charges that may be incurred as a result of the facility use other than normal wear and tear.
5. **Alcoholic beverages and controlled substances are not permitted.**
6. All vehicles must be parked in designated parking areas only. No private vehicles are permitted on any other areas of public facilities.
7. No food/drink concessions shall be operated without a proper permit from the Culpeper County Health Department and compliance with Culpeper County Health Department regulations. All vendors must be approved by the Culpeper County Parks & Recreation Director.
8. The Department reserves the right to cancel any activity at any time.

FAILURE TO ABIDE BY THE ABOVE CONDITIONS AND CULPEPER COUNTY PARK POLICIES MAY RESULT IN REVOCATION OF THIS PERMIT AND DENIAL OF APPROVAL FOR FUTURE REQUESTS.

My organization and I hereby agree to protect, indemnify, and defend and hold harmless the County of Culpeper, the Culpeper County Board of Supervisors, and the Culpeper County Parks and Recreation Department, its officers and employees from any and all claims, liabilities, damages and/or costs and fees, including professional fees, directly or indirectly related to the use of these premises by my group or organization. I have read, understand and agree to the **CONDITIONS OF USE FOR COUNTY PARKS AND FACILITIES**. I understand that my organization or I may have to provide a certificate of liability insurance. If required, approval **WILL NOT BE GRANTED** until this is received. I have the authority to sign this application on behalf of my group or organization.

PRINTED NAME _____

SIGNATURE _____ DATE _____

WHO TO CONTACT

All requests are to be made through the Culpeper Parks and Recreation Department office via personal visit, fax at 540-727-2802, email to Parks@CulpeperCounty.gov . The mailing address is listed on the top of the Facility Application.

Should you need immediate assistance regarding athletic field permits, and the Parks Superintendent is unavailable, you may contact the Parks and Facilities Supervisor, Tabitha Riley at 540-727-3412 ext. 5, (cell) 540-718-7222 or via email at triley@culpepercounty.gov or the Parks and Recreation Director, Andrew Hardy at (540)727-3412 ext. 7 or cell (540)718-0510 via email at AHardy@culpepercounty.gov

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COVID-19 Acknowledgements

1. While engaging in the setup, clean up or actual event – please make sure that you, your patrons and guests, and your organization officials are following state and federal public safety laws and regulations in regards to COVID-19, as well as current public safety standards and guidelines articulated by the Virginia Department of Health, the Centers for Disease Control and Prevention, etc., as may be appropriate pertaining to all event spectators, participants, guests and event staff / volunteers while at Parks & Recreation facilities.
2. As a reminder, it will be your organizations sole responsibility in the course of your activities to manage and enforce compliance with the law, regulations, and all other prudent safety practices consistent with the above. The County of Culpeper and its Parks & Recreation Department will not oversee or manage compliance with state and federal law and regulations, or the terms outlined in any other appropriate guidance documents regarding social distancing, physical contact, hygiene, sanitation, etc.
3. Prior to your event, please be aware that per the Policies and Procedures outlined in the Parks and Recreation Outdoor Athletic Facilities or Park Facility Request Form – Rules for Use and the attendant agreement: You agree to assume all risks and liabilities in connection with the use of the facilities requested, and release, absolve, and agree to save, defend, hold harmless and indemnify including without limitation, property damages, personal injury or death, the County of Culpeper, its officers, employees, and agents; from and against all liability for claims or judgments arising out of the use of the requested facility by the sponsor, or arising from the actions of the sponsor, or its agents, employees, members, or invitees.

Print Name

Signature

Date

ORGANIZATION NAME (If applicable):
