Account #: _____ **County** _____ **Town** _____
Name: _____
DBA: _____
Address: _____
FEIN/SSN: _____

Business Furniture, Fixtures, Equipment & Tools

Total cost of all furniture, fixtures, light/heavy equipment, hand/power tools, office machines, business/mobile telephones, books, signs and any other tangible property used in business, including those fully depreciated

Year acquired	*Item/Description*	*Cost*	*Disposal Date*	*Notes:*

Computer Equipment

Total original cost of all computer equipment including mainframe and personal computers, PDAs, monitors, CPUs, servers, disk drives, peripheral equipment including printers, scanners, memory cards, cables and any other tangible property used in business, including those fully depreciated

Year acquired	*Item/Description*	*Cost*	*Disposal Date*	*Notes:*

Machinery & Tools

Capitalized cost of all machinery & tools USED DIRECTLY in manufacturing, mining, processing, reprocessing, radio, television broadcasting, dry cleaning, commercial laundry or motor vehicle cleaning business including those fully depreciated

Year acquired	*Item/Description*	*Cost*	*Disposal Date*	*Notes:*

Pursuant to Code of Virginia §58.1-11, any such person who willfully subscribes any such return which he/she does not believe to be true and correct as to every material matter shall be guilty of a Class I misdemeanor.

DECLARATION BY TAXPAYER: I declare that the foregoing statements are true, full and correct to the best of my knowledge and belief.

_____ _____ _____

SIGNATURE **DATE** **PHONE/E-MAIL**