



**Culpeper County**  
**Building Department**  
 302 N. Main Street • Culpeper, VA 22701  
 P:(540) 727-3405

**Residential Fee Schedule- Effective 7/5/2023**

**Administrative Fees**

\*Administrative Fees - Submitted at time of application submission, this fee will be applied to the total permit fee and is calculated on the total square footage of the project. This fee is non-refundable if the project is cancelled or expired.

Administrative Fee	75.00
--------------------	-------

**Amendment Fees:**

Amendment Fees	78 due at submission, additional fees shall include plan review and additional square footage.
----------------	--

**Plan Review Fees**

**(GBA-Gross Building Area)**

New 1&2 FD, Townhouses including basements and conditioned crawl spaces	.03 sq. ft. GBA/75 min.
New Master SFD & Town House Buildings	.03 sq. ft. GBA/ 75.00 min.
Master – Per Elevation	50 each

Master HVAC	350 per house type
Re-Review	35.00 per Letter (After initial)
Mechanical HVAC (new dwelling and new installation in existing dwellings)	50
PV Solar Systems / Ground and Roof Mounted	125 per system
Elevator	75.00 per car

### **Permit Fees**

New 1&2 SFD, Townhouses including basements and conditioned crawl spaces	.15 per sq. ft.
New Residential Master Plans/basements & cond. crawl spaces	.15 per sq. ft./ 30.00 Process fee
Manufactured Homes (HUD Regulated)	.15 per sq. ft.
Alterations, Renovations, Additions	.15 per sq. ft. / 75.00 min.
Deck package & Basement Detail Permits	.15 per sq. ft. / 75.00 min./ 30.00 Process Fee
Deck and Porch Construction	.15 per sq. ft. / 75.00 min.
Accessory Structures (Over 256 sq. ft.)	.15 per sq. ft. / 75.00 min.
Masonry Fireplace/Chimney	125 each
Manufactured Wood Burning/ Fuel Gas Burning Appliance	75 each
Swimming Pool/Inground	200
Swimming Pool/Above Ground	130
Electrical	.03 per sq. ft. / 75 min
Electric Service Upgrade	75
Mechanical (HVAC)	.03 per sq. ft. / 75.00 min.
Plumbing	.03 per sq. ft. / 75.00 min.
Water Lateral	75
Sewer Lateral	75
LPG Line and Tank/Natural Gas (inside or out)	75 per
PV Solar Systems / Ground and Roof Mounted	150.00 per system + 75.00 electrical permit
Generator	150.00 per unit / includes service upgrade

**Miscellaneous Fees**

Mechanics Lien Agent	30 Process fee pe request
Third Party Inspector Application Review and Renewal	200
Certificate of Occupancy/Temporary Certificate of Occupancy	50
Certificate of Occupancy - Existing Building	125
Change of Contractor	50
Change of Ownership	75
Change of Occupancy to Commercial	See Commercial Fee Schedule
Code Modification	100
Copies (each)	.25 / 8.5x11 - 2.00 / 11x17
Copies of Plans larger than 11x17	5.00 per sheet + copy fees/ 20 min
Hard Copy Slip Sheet fee	5 per sheet
Process fee	30
Demolition	50
Elevator	50
Permit Renewal	25.00 per 6-month period of no inspection activity
Pre-Work Inspection	100
Re-Inspection	100
Retaining Walls (Supporting 3' or more of unbalanced fill)	.10 per sq. ft. of surface area /75.00 min.
Underground Fuel Tank Removal	70
Local Board of Building Code Appeals Filing Fee -	250
Working Without a Permit	200
Concrete Post Pour Submission	200.00/ per submission
After Hours Inspection	125.00 per hour/2-hour min. for first time inspection. 125.00 per hour/1 hour min. for Re-Inspection.
After Hours Plan Review	80.00 for 1 <sup>st</sup> hour minimum/ 20.00 per 30 mins thereafter. (In addition to required plan review fee)

**All permits are subject to a 2% code academy levy in accordance with the current adopted Virginia Uniform Statewide Building Code. Fee subject to change by State regulations.**

**All permits are subject to a 2% local technology fee to support maintenance and future upgrades of technological software and equipment.**

**The Culpeper County Building Official reserves the right to assign fees not listed.**