

ANNOUNCEMENT / September 12, 2022

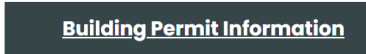
The Culpeper County Building Department has added several new permitting features which include an online permit application and plan submission, inspection scheduling via Civicgov and expedited plan review for residential photovoltaic roof mounted rail and panel solar systems to include battery energy storage systems via Solarapp+. Solarapp+ is for use by state licensed installers and its use is required by the Building Department. All other PV Solar systems will follow the normal permitting process. For more information and Solarapp+ links, click the button found on our homepage.



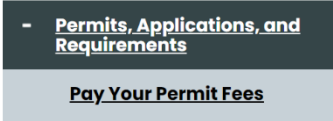
To register for a Civicgov Citizen Portal account go to:
<https://www.civicgov2a.com/culpeper/portal/index.php>

Once the registration is completed, please allow time for the Building Department to review and respond to the account request. Once approved you may start using your Citizen Portal (CP) services.

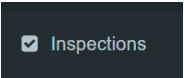
For new permit submissions, you can access the online applications and checklists from either your CP Dashboard or the Building Department homepage with the button located in the menu bar on the left.



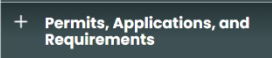
The credit card payment option remains the same except the permit application confirmation email you receive will no longer have the Paygov link attached as it is now available on the Building Department homepage with the button located in the menu bar on the left.



Inspection scheduling is available from your *CP Dashboard* in the lefthand menu board



Permit applications and plan submissions will still be accepted as hard copy, PDF applications are available on the homepage in the lefthand menu bar



As always paper applications will be available along with in person hardcopy submissions and inspection scheduling at our counter and phone. We encourage both homeowners and contractors to utilize this digital system as it helps staff speed up the workflow, lessen hardcopy storage space and allows you greater access to your permit records. You will now have online access to inspection results, past and present permits, and invoices. Another added benefit, while on the project site and you want to schedule an inspection, just scan the QR code on the permit placard with your smartphone and you will have direct access to your account. Civicgov has made their screen display smart phone friendly. Please feel free to contact us at (540) 727-3405 if you have any questions.

