



CULPEPER COUNTY, VIRGINIA - ELECTRICAL PERMIT APPLICATION

Building Department • 302 N. Main St., Culpeper VA 22701 • 540-727-3405 www.culpepercounty.gov

JOB (SITE) LOCATION IF DIFFERENT THAN OWNER ADDRESS

STREET ADDRESS _____ Permit # _____ - _____
CITY/TOWN _____ ZIP CODE _____ Tax Map # _____

OWNER INFORMATION

NAME _____
ADDRESS _____
PHONE NUMBER _____ EMAIL: _____ City/Town _____ State _____ Zip Code _____

CONTRACTOR INFORMATION OWNER/ LESSEE if owner is the contractor Date of birth ____/____/____

BUSINESS NAME _____
ADDRESS _____
PHONE _____ EMAIL _____ City/Town _____ State _____ Zip Code _____

VA STATE CONTRACTOR'S LICENSE # _____ CLASS _____ EXPIRATION _____

VA STATE MASTERS LICENSE # _____ EXPIRATION _____

Online verification by Permit Tech _____ initial

CONTACT PERSON: Person to answer Plan Review Questions & Pickup Permit

NAME _____ DAY PHONE # _____

E-MAIL _____ CELL PHONE # _____

DESCRIPTION OF WORK CONTRACT AMOUNT: _____ RESIDENTIAL 2012 IRC COMMERCIAL NEC 2011

TYPE OF IMPROVEMENT: New Addition Alteration/ Repair Tenant Layout Other _____

TYPE OF ELECTRICAL SERVICE: New Change Trailer Temp on Pole Generator Replace Meter Base

TYPE OF CONSTRUCTION: Residential Com/ Office Com/ Mercantile Industrial Public/ Institutional Other

POWER COMPANY: Dominion Power Town Power Rappahannock

DESCRIBE IN DETAIL THE WORK TO BE PERFORMED (WRITE LEGIBLY): Commercial projects description to coincide with plan submittal.

I hereby certify that I have the authority to make the foregoing application, that the information given is correct, and that all construction will comply with the Virginia Uniform Statewide Building Code and applicable ordinances. The permit holder is the responsible party for compliance with the VUSBC and other ordinances. The permit holder is responsible to call for an inspection when construction reaches a stage of completion that requires an inspection per Section 113.1.2 of the USBC. The permit holder is responsible to provide any ladder, scaffolding or test equipment necessary to conduct or witness a requested inspection per Section 113.1.1 of the USBC.

Print Name: _____ Owner Contractor Authorized Agent

Signature: _____ Date: _____

Application reviewed and accepted by _____ Permit Tech

All Commercial projects require 3 sets of plans upon submission. There is an Administrative Fee of \$75.00 for projects under 15,000 SF or \$250.00 for projects more than 15,001 SF. This fee is non-refundable.

FEE SCHEDULE TO BE COMPLETED BY ADMINISTRATIVE STAFF (Attach to page 1)

Permit Fee Schedule	√	Fee Schedule	Actual Sq. Ft. Provided by Plan Review	Actual Permit Fee	Comments
COMMERCIAL FEES					
Commercial Permit		\$.03/ SF			
Minimum Commercial		\$125.00			
Single Inspection CATV or Service on Pole		\$50.00			
• Amps 401 - 600		\$85.00			
• Amps 601-1200		\$125.00			
• Amps +1201		\$160.00			
Generator		\$50.00			
Low Voltage					
Pole Lights/ each		\$25.00			
Pole Lights Minimum		\$75.00			
R2 Construction (condo/apt) each unit		\$50.00			
Solar Panels each		125.00			
Change of Contractor		\$100.00			
Working w/o a permit		\$200.00			
Code Modification Req.		\$50.00			
Plan Review Fee		\$250.00			
Plan Review Fee - Min		\$125.00			
Re-inspection Fee		\$100.00			
F&R Electrical permit		\$25.00			**Tenant layout only
Site Work		\$20.00			
RESIDENTIAL FEES					
Residential Permits		\$50.00			
Generator		\$50.00			
Change of Contractor		\$50.00			
Solar Panels each		\$125.00			
Working w/o a permit		\$125.00			
Upgrade/ Service		\$50.00			
Site Work		\$15.00			
TOTAL ELECTRICAL FEES				\$	
State Levy		2%			
LESS ADMINISTRATIVE FEE If applicable				\$ ()	
TOTAL ELECTRICAL FEES				\$	

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RESIDENTIAL ELECTRICAL PANEL TORQUE CERTIFICATION

NOT APPLICABLE FOR COMMERCIAL PROJECTS

(This certification is valid if only signed by the master electrician completing the work)

Permit # _____ Lot # _____ Builder _____

The disconnects supplied with the _____ Amp electrical panel/s have torque specifications of _____ inch pounds/foot pounds and their torque specifications per the manufacturer have been checked by a Master Electrician.

Master Electrician Name: _____ (Print)

Master License Number: _____

Company Name: _____ (Print)

I certify that the torque specification supplied by the manufacturer for the electrical panels identified by permit number and lot number have been verified by me.

_____ Date: _____

Signature

Contact phone number

IMPORTANT:

- This certification is only applicable when equipment is installed by or under the direct supervision of a Virginia State certified master electrician.
- This completed form must be on site during inspection in the event when the lug connections cannot be witnessed by the county inspector.